



## **Inventory Planner**

### **Job Description**

Martin UAV is actively building a team of world-class employees to help assist in developing revolutionary unmanned aircraft systems technologies.

We are currently seeking a highly skilled Inventory Planner with experience in inventory planning and logistics.

### **Responsibilities**

- Check warehouse inventories, building relationship with colleagues, building orders and also directing the logistics
- Responsible for helping the company in enhancing the logistics and making sure that the customers as well as the distributors receive supplies on time.
- Required to take timely orders and make reports about shipping and receiving
- Keep the workplace organized and ensuring that all the activities take place smoothly and no confusions occur or errors are made
- Responsible for checking/receiving the inventory in a timely manner and helping the warehouse managers in making sure that the correct quantities of all the products are available to be delivered/shipped to the clients and customers.
- Must continuously monitor and count inventory –located in production floor, warehouses and backrooms. Must keep track of inventory per location, as well as the total amount required for the overall business needs.
- Anticipate inventory demand, determine inventory needs
- Not only manage the inventory, but will seek out ways to improve the entire supply chain process. The main aim of this endeavor would be to cut costs. Speed up delivery time, find closer suppliers, alternate delivery routes or negotiate quicker turnarounds.
- Coordinate and expedite the flow of work and materials within or between departments of an establishment according to production schedule
- Reviewing and distributing production, work, and shipment schedules
- Conferring with department supervisors to determine progress of work and completion dates
- Compiling reports on progress of work, inventory levels, costs, and production problems
- Critical Thinking - Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems

### **Skills and Experience**

- Deltek/Costpoint Experience a must
- Warehouse/ Production Floor Experience Needed
- Knowledge of raw materials, production processes, quality control, costs, and other techniques for maximizing the effective manufacture and distribution of goods.



## Qualifications

- Bachelor Degree
- 2-4 years of relevant supply chain/ Inventory planning experience
- Applicants must be U.S. persons as defined by the ITAR (22 CFR §120.15)

We are located in Prosper, Texas and offer a comprehensive benefits package including medical, dental, vision and life insurance, PTO days, and a 401(k) plan with company matching.

Contact our Careers Team at [Careers@MartinUAV.com](mailto:Careers@MartinUAV.com) to submit a resume and a statement regarding your suitability for this position.